

Setting up P&L

In BMS you can define your P&L terminology, structure, calculation and display to tables and promotions.

Introduction

This Quick guide will show you how to setup your P&L. You have the ability to select what figures you want to be displayed at your P&L. In the end you have setup a P&L.

Quick guide concept

Through a number of easy steps you learn how to use the software.

Each step is numbered and defines a phase. Each phase contains a short description and an illustration to show how to navigate or operate in the software.

On the last page it is described how to set up the Security to activate, view and edit the described tool.



The guide *may* contain important general notices. These will be marked with an exclamation icon.



Tips and tricks are marked with an Info-icon.

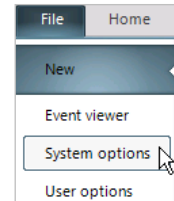


Questions & Answers note relevant to the topic at hand.

Setup P&L

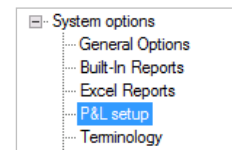
1 Go to System options

In the ribbon, click on *File* and find *System options* in the menu to the left.



2 Go to P&L setup

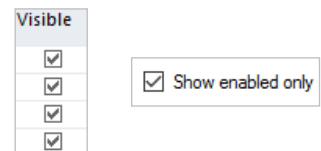
In the pop-up window, click on *P&L setup* in the menu to the left. The corresponding tab will open in the window.



3 Configure the P&L parameter's visibility

By default, only the pre-marked visible P&L accounts will be displayed. Uncheck the *Show enabled only* box to display all existing accounts in P&L setup tab.

In the P&L window, you can put a check mark in the P&L accounts you want to be displayed in the P&L. Do this in the *Visible* column.



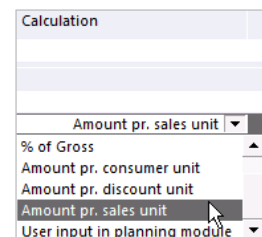
4 Edit parameter's names

Edit the *Custom text* column to reflect respective P&L account name.

Name	Custom text
Search...	
Returns 1	Returns forecast
Invoice discount 1	Contract Discount %
Invoice discount 2	Other Discount %
Invoice discount 3	Logistic rebate %

5 Define parameter's calculation

For some P&L accounts it is possible to customize the calculation method in the Calculation column. Choose the way of calculation from the preconfigured by BMS drop-down list of options.



6 Changes are saved automatically

When you have finished setting up the P&L accounts, close the window without further action. The changes will be saved automatically.